

## HPS1100Y ADVANCED RESEARCH PAPER GUIDELINES

*The present guidelines came into effect in the 2015-16 academic year. They were updated in the month July of 2016, and are binding in updated form starting the academic year of 2016-17.*

The HPS1100Y paper is an exercise in doing **significant research**. It may serve to identify a student with a topic area and supervisor for subsequent dissertation work.

Ideally, the HPS1100Y paper will be **publishable with some minor revisions**, and/or something that could be adapted to form part of a doctoral dissertation. The HPS1100Y paper should have a clear research question that can be connected to previous scholarship.

During the months of **September and October** students will **meet with their supervisors** to discuss methodological issues, such as

- >choosing a research topic,
- >engaging a literature, and
- >achieving a critical perspective.

All of this should inform the design of the project and writing of the proposal.

Students are required to deliver a **formal paper proposal of 1000 words** to their supervisor by **December 15**. This proposal will be evaluated by the supervisor and discussed at a meeting with the student by **January 30**.

Students are required to produce a **3000-word outline draft** of the paper by **March 15**. This draft will be read by the supervisor and discussed at a meeting with the student by **March 30**. Further meetings will be arranged between student and supervisor as are mutually convenient. **At least one such meeting must take place at least one month prior to the due date**, which is June 30.

**The due date for the paper will be no later than June 30.**

### **Grade breakdown:**

- 15% December proposal**
- 20% March outline draft**
- 65% Final paper**

### **Length**

The length will vary depending on the field and area of concentration within that field. Generally papers will be **10,000–15,000 words**, including footnotes or endnotes, and excluding bibliography.

### **Format**

In general, and subject to the wishes of the supervisor, the text should be double-spaced, pages

should be numbered with margins of at least 1 inch, and figures and tables should be numbered, captioned, and referenced in the text. Any of the standard formats for notes and bibliography (as used by major journals in the field, for example) are acceptable. Supervisors will provide further advice regarding formatting if needed.

### **Submission**

An HPS1100Y paper is marked by both the supervisor and **a second reader** assigned by the Director of Graduate Studies. The markers will jointly decide the grade on the final paper. Students will be informed of the identity of the second reader by the DGS, and should supply both readers with a copy of the paper by the deadline agreed with their supervisor (**this deadline being no later than June 30**). An electronic copy may be preferable and requested in some circumstances, such as when readers are away during the summer months.

### **Deadline**

Deadline dates are to be arranged between students and supervisors as is mutually convenient. Such arrangements should honour the deadlines as specified by these guidelines. Generally speaking, the paper will be due at the end of the second term, with the latest allowable deadline being June 30.

July 6, 2016  
Prof. Yiftach Fehige